

**POINTE SERVICE ASSOCIATION, INC
EXECUTIVE COMMITTEE MEETING MINUTES
October 18, 2008**

President Holt called the meeting to order at 10:45 a.m. on October 18 2008. Members present were Holt, Wallace, Crane, Stroup and Wallis.

1. Minutes of September 22, 2008

Ms. Stoup moved approval of the minutes of September 22, 2008 presented by the Secretary; motion seconded by Mr. Crane and passed unanimously.

2. Discount for payments by automatic check

During the Board meeting, members suggested considering a discount for paying automatically or for paying the entire year's assessment in January. The Committee briefly discussed the matter and Ms. Stroup agreed to discuss the advantage of giving discounts for advance payment

3. 2008 Tax Returns

Ms. Stroup informed the Board that Capin/Crouse would do the 2008 tax return for PSA if we hired them for this purpose. The Committee agreed to hire Capin/Crouse for this purpose. Mr. Stroup will contact them.

Mr Wallace agreed to meet with Joe Starry to discuss the possibility of adding macros to the gate software to permit opening gates with a single stroke. If this can be done, he pointed out that we could then disconnect the manual gate switches; the one remaining source of hardwire connection between the gates, and a continuing threat to transmit electrical surges.

4. Computer Update

Mr. Hinds reported that Joe Starry was adding on screen buttons to operate gates. Mr. Hinds requests a new data base for visitors in the computer software. No Decision was made.

5. Gate and Camera Issues

The Committee discussed the problem of getting license plate numbers to show up on the camera. It only happens if the camera is zoomed in to the point where the entire vehicle is not visible. Mr. Crane suggested considering the purchase of a second camera at each gate which focused only on the area where a vehicle plate would be seen. Mr. Wallace advised that in the future we will be able to buy cheaper sensors which would consistently read license plates. The matter was tabled until better technology is available. Mr. Wallace again suggested returning to wooden gates to cut the cost of gate repairs when someone breaks a gate arm and we are unable to identify the person who caused the damage. Mr. Crane agreed to investigate returning to the use of wooden gates.

6. Financials

Ms. Stroup reported that the 2009 budget needed to be prepared and given to CAS in December. Mr. Holt and Ms. Stroup will review a budget and present a 2009 budget at the November meeting.

7. Collection Attorney

Mr. Wallis explained the need to hire a new attorney to do collection work for PSA with the announcement of Business Services and Andrews Harrell that they would no longer handle collection matters for PSA.

Mr. Holt suggested that we interview Tom Densford who has represented other associations at the Pointe for collection matters. Mr. Wallis will interview him and the firm of Bunger & Robertson.

Mr. Wallace reported that Jenifer Eads has turned her Harbour Pointe property back to the bank who has assumed responsibility for association dues. Ray Podesta informed Mr. Holt that Thompson had paid the assessment on Pointe Retreat 23 in a check which combined it with payment on other units owned by Thompson.

8. CASI Contract

Ms. Stroup raised the question of whether the CAS contract need to be renewed at the end of 2008. Mr. Wallis will investigate and report to the Executive Committee.

9. Next Meeting

November 17, 2008

On motion by Mr. Wallace seconded by Mr. Crane, the meeting was adjourned at 11:45 a.m.

Respectfully Submitted,

Edward B. Wallis, Secretary