

POINTE SERVICE ASSOCIATION, INC
EXECUTIVE COMMITTEE MEETING MINUTES

November 17, 2008

1. The Executive Committee Meeting was called to order at 5:40p.m by Mr. Holt. In attendance were members Holt, Stroup, Eubank and Wallis. Member absent was Crane. Mr. Hinds was present

2. Ms. Stroup moved and Mr. Wallis seconded motion to approve minutes of October 19, 2008. Motion passed unanimously.

3. Mr. Holt reported that the P.O. Box at Smithville, Box number 70 forwarding order to CAS must be renewed each year. The Box needs to be renewed next year for a multi-year period. Ms. Stroup suggests creating a calendar of all significant dates each year and volunteers to create it.

4. Security.

a. Mr. Hinds reports that Security is now deactivating cards of owners who have not registered vehicles with Security. He also advises that old remote control units will not work with gates 1 and 2

b. Mr. Mike Sears Jr. writes letter to Board apologizing for past actions and requests right operate a vehicle on the property so that he can work for his father's business. After consideration, the Executive Committee agrees to give him another chance to be on property and act appropriately in operation of vehicles. Mr. Wallis is asked to write a letter on behalf of the Board for this purpose.

c. Mr. Hinds discusses complaint from Alex Bracke about Security's actions in dealing with a vendor who was coming to Mr. Bracke's property but who he had not announced to Security. The Board should write a letter reminding everyone to call in guests and vendors to Security.

d. Vendor Lanier sent the wrong key fob for motorcycle owners to purchase for access. Mr. Wallis suggests we write to the company complaining of service and Ms. Stroup suggests we seek a new vendor from whom to purchase key fobs.

5. Gate Update.

Mr. Holt reads a report from Mr. Crane that the camera on gate 1 has lost its color and Gates 4 and 5 are malfunctioning at times. Mr. Hinds was asked to contact the camera vendor about the problem with the camera.

6. Computer Update

Ms. Eubank had no new information to report. Joe is not able to make further programming changes requested by Security until he receives more documentation about the software.

7. Pegasus Update.

Mr. Holt reports that Jim Klay is now dealing with an Indiana office for Comcast ...REDACTED.

8. Thompson Contract

Mr. Wallis reported that the Resort Owner has requested two minor changes in the contract and further asks for the right to cancel the agreement at the end of the first year without cause if he concludes the arrangement is not beneficial. Mr. Wallis recommends that the Executive Committee and mutual right to cancel at the end of the first year and that the canceling party be required to pay a penalty to the other party if the right to cancel is exercised.

9. Financial Matters

a. Mr. Wallis reported on discussions with two law firms regarding proposal to take over collection activities for PSA. Mr. Richards of Bunger & Robertson is willing to pursue claims through the small claims process on a contingent fee basis of 1/3 of the amount collected. Following discussion of both proposals the Executive Committee unanimously agreed to engage Mr. Richards for that purpose and authorized Mr. Wallis to finalize the arrangement.

b. The 2009 budget will be presented to CAS by the next meeting for next year. Ms. Stroup is still working on the 2009 budget and will report to the Committee when her recommendations are finalized. Mr. Holt noted that the transfer fee collections are down dramatically for 2008 over 2007.

10. Next meeting will be conducted on December 22, 2008 at 5:30 p.m.

Debbie Eubank moves for adjournment, motion seconded by Ms. Stroup and the meeting was adjourned at 7:30 p.m.

Edward Wallis
Secretary