

POINTE SERVICE ASSOCIATION, INC
EXECUTIVE COMMITTEE MINUTES
12.22.08

The December meeting of the PSA Executive Committee was called to order by President Holt at 6:45 p.m. on December 22, 2008. Members present were Holt, Wallace, Wallis, Stroup, Crane and Eubank.

Ms. Stroup moved to approve the minutes of November 17, 2008 meeting, Mr. Crane seconded the motion, which passed unanimously.

Security Matters:

Mr. Holt reported that he had passed out gifts from PSA to members of the Security staff. Mr. Crane asked about hang tags for visitors. No vendors seem to have hang tags. Mr. Crane mentioned problem and then they enforced. Mr. Crane observed that Mr. Hinds has not been present at the guard shack recently. Gate 1 is on automatic much of the time. Gate 5 was up and there was an argument with a resident and guard Shellie.

Gates report:

Mr. Crane reports that he is averaging two calls a week from guards about problem with gates not opening or cameras not working. Cold weather is causing a melt down. Mr. Hinds is complaining about the gate company and urging that we return to CSC. Problems often disappear when Dave checks out. Dave doesn't doubt the guards. Dave doesn't have time to run to gates in the summer and we don't want Koorsen to come out here all the time to find the system is then working again. Crane says no problem with loops but with the gates getting hung up or circuit boards shorting out. Arms may be too heavy for light DC motors on the gates. With Gate 5 there is interference somewhere. Gate 3 also has interference. Something is pushing too much RF energy- ballasts or transformers. Gate 1 is goofy with staying open, and gate 3 was having issues with remote readers.

Computer issues:

Regarding quick touch switches on the screen, Joe says no it isn't feasible. A controller on each gate is needed if the switch is used to open gate. Guards use the computer to open gates. It is easy to set gates on auto on the computer. The young lady guard is the worst offender. Mr. Hinds is now putting them on the automatic because he thinks it is caused by cold weather.

Mr. Wallis raises the question of whether Security should be requesting that contractors do snow plowing or sanding. No resolution of this issue.

Mr. Muth raises the question in an email of what should be security's response if someone reports a physical problem or damage issue at a village unit. Security has taken the view that it has no authority to enter units and can not leave the guard shack. We need discussion with Security. The Board should adopt a policy at board as to who to call for each village and authorize security to call a list of maintenance people to protect property in an emergency such as a water leak or other issue of an urgent nature.

Key fobs:

Ms. Stroup reports that we are still waiting to receive the correct fobs from the distributor.

Pegasus update:

Mr. Holt has sent two emails about channels 20, 11 and 30 on February 19, He has asked whether Pegasus is ordering boxes? Jim Klay hasn't replied yet to Bob. Mr. Wallace says loss of those channels would just allow us to write a letter demanding a cure.

Thompson Contract:

Thompson contract isn't yet signed by Thompson.

2009 budget:

Ms. Stroup reports that Budget is tight for next year. Mr. Wallis to provide Donna CASI increase. Mr. Wallis suggests that we break out income from cable and cable expense. What legal fees are we anticipating? Collection costs will be an expense for filing fees and service. Mr. Wallis asks whether we could set up a miscellaneous expense account?

Mr. Wallis moves to authorize Ms. Stroup to make adjustments to budget discussed at meeting and finalize budget and submit to CASI. Motion seconded by Mr. Crane and approved unanimously.

We should bring info to Board meeting of 1/17/09 Board meeting re emergency contact numbers and maintenance men authorize to correct emergencies.

Ex Comm meetings in 2009:

3rd Tuesday of each month for Ex Com meeting in 2009. The dates are 1/17/08
2/17,3/17,4/18,5/19,6/16

Adjournment:

The meeting was adjourned on motion by Mr. Wallis and second by Mr. Wallace at 7:25 p.m.

Respectfully Submitted,

Edward B. Wallis

Secretary