

**POINTE SERVICE ASSOCIATION, INC**  
**EXECUTIVE COMMITTEE MEETING AGENDA**

July 19, 2008

Minutes

President Holt called the meeting to order at 11:15 a.m. on July 19, 2008. Members present were Holt, Stroup, Eubank, Wallace, Wallis, and Crane. Mr. Tony Jefferies from Security was also present

**1. Minutes of June 26, 2008**

Mr. Crane moved approval of the minutes of June 26, 2008 presented by the Secretary, motion seconded by Ms. Stroup, and passed unanimously.

**2. Security Matters**

a. Gate Problems

Ms. Eubank has taken over responsibility for the guard house computers. A second board for the gate system should arrive in 5 days, then both boards can be installed by A-1 Garage Doors. Gate software will be repaired by CSC. P-C Guru is doing the computer programming but is not familiar with Access. Renter software isn't working and PC Guru can not repair. Debbie will examine the Access program for owner and renter database. The CSC software(which controls the gates) is built on Access. Bruce Wallace suggests that the Access data base has to be directly linked to the PCSC program. Value Fence has been dropped as a repairman for the gate system.

b. New Computer

The new computer is now operating properly.

c. Vehicle registration procedure

The process now is that owners stop at the gate and pick up registration cards. They fill out the cards elsewhere and then return them to the gate house and receive decals.

d. Visitors entering the property with olds cards and friends of residents and employees of service companies

Mr. Wallis described a recent problem with a vendor refusing to provide his driver's license. Mr. Wallis moved and Mr. Wallace seconded a motion to require anyone, who is not personally known to the gate gate, who asks for a key to a condo must produce a valid driver's license and sign a register. The guard will record the number of the driver's license next to the person's name and signature. Motion passed unanimously.

Old gate cards should be deactivated if they have not been used recently.

e. Persons walking on golf cart paths by themselves or with children and dogs.

The golf course personnel are concerned about people walking on the cart paths during play and letting their dogs defecate on the golf course. Walking on cart paths is dangerous while golfers are playing. PSA is asked to send a letter to owners about staying off cart paths.

### **3. Pegasus Update**

No news on this matter

### **4. Roads, Signage and Entrance Conditions**

Mr. Sears has straighten the road signs and submits an invoice for the work which Mr. Wallis delivers to the Treasurer.

The main sign at the guard house entrance needs power washing and painting. Someone has donated the paint. Labor to power wash and paint is \$600 and Thompson has agreed to pay 50%. Wallis moves that PSA pay the remaining balance of \$300 toward this project. Motion seconded by Crane and passed unanimously.

John Mummert has bid to fix split rail fence installing 10 posts in concrete and 44 sections of fence at 8 ft each for \$3,333.10. Mr. Holt proposes to split the cost with Thompson. Wallis moves to pay 50% of the bid, Stroup seconds the motion which passes unanimously.

### **5. Report on CASI operations**

Nobody was charged a rental fee this year because the information was not on the records given to CASI. We now have a list of persons to bill for rental fees of \$25. Donna will write a letter of explanation to accompany the bills.

**9. Next Meeting** August 11, 2008 at 5:30 p.m.

The meeting was adjourned at 12:35 p.m.

Respectfully Submitted,

Edward B. Wallis, Secretary